ENVOY TEXTILES LIMITED

NOTICE OF THE 23rd ANNUAL GENERAL MEETING

Notice is hereby given that the 23rd Annual General Meeting of the Shareholders of Envoy Textiles Limited will be held on Thursday, 20 December 2018 at 10:00AM at Samarai Convention Center, 23/G/7, Panthapath (Opposite to Bashundhara City Market), Dhaka-1205 to transact the following business:

AGENDA

Agenda 1: To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2018 together with the Reports of the Directors' and the Auditors' thereon.

Agenda 2: To declare dividend for the year ended 30 June 2018.

Agenda 3: To elect Directors in accordance with the provision of Articles of Association of the Company.

Agenda 4: To appoint Auditors of the Company for the term until the completion of 24th Annual General Meeting and fixation of their remuneration.

Agenda 5: To Appoint Independent Director.

Agenda 6: To Appoint Professional Accountant/Secretary for the year 2018-19.

By order of the Board

M Saiful Islam Chowdhury, FCS
Company Secretary
Thursday, 11 October 2018

Registered Office:

Envoy Tower,
18/E, Lake Circus Kalabagan
West Panthapath, Dhaka-1205

Notes:

(i) Shareholders whose names would appear in the Depository Register on the Record Date i.e. 14 November 2018 shall be eligible to attend the 23rd AGM of the Shareholders of the Company and entitled to Dividend.

(ii) The proxy form must be affixed with requisite revenue stamp and deposited at the Registered Office of the Company not less than 48 hours before the time fixed for the meeting.

(iii) The Annual Report-2018 will be available on time in the Company's website at http://www.envoytextiles.com/investors-reports.php

Special note: As per directive of Bangladesh Securities and Exchange Commission (BSEC), no food or gift will be arranged at the AGM.